



Job Description

Title: Assistant Resuscitation Officer

Salary: circa £30,000 - £36,000 (pro rata for part time posts)
Band 6 (Dependant on experience)

Responsible to: Senior Resuscitation Officer (regional lead)

Accountable to: Head of Training & Clinical Operations

Hours: 37.5 per week

Location: UK Wide (base to be allocated)

Job Purpose

To participate in delivering training programmes in critical care, resuscitation practice and first aid

With support and supervision undertake the role of a clinical member of the resuscitation team at contracted sites where agreed.

With support and supervision provide professional advice on resuscitation attempts, policy development, training, clinical governance issues, resuscitation techniques and equipment relating to resuscitation

To maintain and develop links internally, within clinical networks and nationally which enhance the delivery of resuscitation.

Key result areas

To provide AET&S with the highest possible level of specific training and education in resuscitation as directed by AET&S.

Raise the profile of resuscitation issues amongst all clients.

Duties and responsibilities

Clinical responsibilities

Under supervision attend and participates in resuscitation attempts or clinical emergency situations as part of the team, when not detracting from training being delivered as part of any contracted agreement with clients.

Participate in ensuring that client's staff are fully conversant and competent in resuscitation techniques

Maintain and develop clinical skills, credibility and expertise including undertaking training programmes to increase or achieve instructor status

Be accountable for practice and take every reasonable opportunity to sustain and improve knowledge and professional competence.

Registered Office: 176a York Way, Forecourt on Bingfield St. London N1 0AZ
0800 112 3205

Email: info@atoetrainingandsolutions.co.uk

Website: www.atoetrainingandsolutions.co.uk

Chris Kurt-Gabel, Managing Director;

Registered in England, Number 05754722; VAT Number 882 2359 07

Deliver training in a variety of settings and to a variety of staff groups

Educational responsibilities

Assist with the delivery of specific resuscitation training programmes
Support the delivery of nationally accredited courses in resuscitation.

Where appropriate maintain national instructor status by adherence to code of conduct and compliance with any regulations in force for specific training programmes.

Ensure all training adheres to lesson plans or guidance given in relation to each training programme

Management and Leadership

Self management

Manage and prioritise workload and deliver on agreed targets and objectives.

Act as an effective role model.

Maintain own professional development and take every opportunity to further own clinical, educational and managerial level of competence.

To work collaboratively with team in delivery of agreed professional development plan

Keep accurate records of all training delivered as per the company requirements

Have a flexible approach to working patterns and be willing to work outside normal hours

Human Resource management

Safeguard the health, safety and welfare in line with local policy and statutory obligations.

Initiate preliminary corrective action in accordance where necessary to maintain safety.

Maintain and update personal HR records

Financial resource management

Ensure resources are utilised effectively and efficiently.

Exercise a cost –effective approach.

Take necessary care of training equipment to reduce damage

Communication

Maintain, build and strengthen communication between key stakeholders.

Communicate effectively at all levels using negotiation and motivational techniques to encourage learning and education and to ensure adoption of evidence based practice and facilitate the delivery of high quality care.

Communicate empathetically and skilfully utilising counselling skills.

Work effectively as a team member as well as functioning autonomously.

Clinical Governance, audit and research

Participate in production of reports, policies and risk assessments in resuscitation as necessary and with supervision and support.

Other

Be willing to work flexibly including weekends.

Be prepared to attend meetings and training outside of normal hours.

Be prepared to travel in undertaking role

To be aware of and adhere to:- *AET&S policies and procedures*
Section 7 and 8 of the Health and Safety at Work Act
Data Protection Act (1984)
Other relevant legislation and agreed practice/policy

AET&S has adopted an Equal Opportunities Policy and specific regard should be taken of its content in relation to the treatment of employees or potential employees.

This job description is not intended to be exhaustive and it is likely that duties may be altered from time to time in light of changing circumstances.

AET&S are committed to supporting clinical credibility and professional development by allocated clinical time and developmental programmes for all levels of staff as identified and agreed through individual professional development pathways.



Personal Specification

Post: Assistant Resuscitation Officer – full or part-time – Band 6 equivalent

Requirement	Essential	Desirable
Knowledge, training and experience	<ul style="list-style-type: none"> • Clinical qualification and/or relevant experience in critical care/clinical emergencies • Recent relevant experience • Able to prioritise own workload • Able to work under own initiative and effectively in a team • Experience in delivering skills training • Evidence of ongoing recent professional development • Experience working as a facilitator with multi-professional groups • Experience teaching MDT and responding to their learning needs 	<ul style="list-style-type: none"> • Resuscitation Council (UK) E/APLS or ALS provider course; • Resuscitation Council (UK)/ALSG Generic Instructor Course including ILS instructor course • Experience in planning and delivering care to sick adults in a variety of settings i.e. Trauma, Emergency Medicine and Critical Care • Relevant post qualification clinical course i.e. 100/124/254/199/N03/405, IHCD Paramedic • Experience of teaching on HSE First Aid Training programmes
Communication	<ul style="list-style-type: none"> • Able to communicate effectively and sensitively: both verbally and in writing • Able to articulate reasons for desire to work in this area. • Able to communicate with all levels of staff • Able to work effectively and collaboratively in a team 	<ul style="list-style-type: none"> • Counselling skills used to debrief team after distressing resuscitation attempts
Physical skills	<ul style="list-style-type: none"> • Good dexterity to carry out emergency procedures such as intubation or defibrillation or cannulation • Computer literate e.g. MS word, Excel and Access databases 	
Physical effort	<ul style="list-style-type: none"> • Able to move equipment for training such as manikins • Flexible approach to work patterns 	<ul style="list-style-type: none"> • Able to attend cardiac arrest calls as a member of the team
Managerial	<ul style="list-style-type: none"> • Cost effective with resources 	
Other	<ul style="list-style-type: none"> • Enthusiastic and self motivated 	



	<ul style="list-style-type: none">• Good role model to staff• Evidence of ability to undertake development pathway in education programmes	
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